



NEW YORK CITY DEPARTMENT OF
HEALTH AND MENTAL HYGIENE

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Dear Funeral Home Directors and Administrators:

**RE: Mandatory Electronic Filing of Death Certificates
Effective April 1, 2010**

Effective April 1, 2010, all funeral homes preparing death certificates with an electronically signed medical section must complete them using the Electronic Death Registration System (EDRS).

All hospitals, nursing homes and hospices reporting 25 or more deaths per year must use EDRS by April 1. The Medical Examiner is now reporting all deaths electronically, and medical facilities that are not required to file electronically may elect to use EDRS. There will be no more "dropping to paper."

We encourage you to begin using EDRS now for 100% of the death certificates with an electronically signed medical section, so that you will be ready for the deadline. After March 31 we will not accept paper death certificates if the medical section was electronically signed.

Most hospitals and funeral homes have already received EDRS training. We are also offering one-hour Webinar refresher trainings for funeral homes every Wednesday and Friday from 3 pm – 4pm, starting Wednesday, February 3 and running until March 31. Here is what you need to participate in the training:

Internet access: URL: <https://www.webmeeting.att.com>

Meeting Number: 8662131863, Code: 6920565

Phone line:

Toll Free Number: 866-213-1863, Participant Code: 6920565

Please feel free to contact Aleida (Alex) Maldonado at 212 788-4575 or email edrs@health.nyc.gov if you have any questions or need assistance. If other staff should be included in future mailings, please let us know.

Sincerely,

Steven Schwartz, PhD, Registrar
Bureau of Vital Statistics